



## ŌTARI PARISH PASTORAL COUNCIL MEETING Minutes

**Date:** 7pm, Monday 22<sup>th</sup> September 2025

**Venue:** St Teresa's Church Presbytery

Attendance:

**Present:** Chris Orsman, Neville Braganza, Kiko Tu'amoheloa, Amanda Russell-Kleiner and Adri Widyanto

**Apologies:** Fr. Joy, Des Tiller and Myrna Umali

**Absent:** Fr. Tikoua

1. Welcome; Opening prayer was prayed by Chris.
2. Confirm note taker (Adri Widyanto)
3. Minutes from the last meeting were accepted as true and correct.
4. OUTSTANDING ACTIONS - see table below.

### OUTSTANDING ACTIONS

No	Item	Action	Owner	Status as of 22 September 2025
39	Development of detailed Parish plan	Develop a plan to flesh out initiatives under each of the strategic themes: create briefs and then meet with parish ministry groups (Liturgy Committee, Finance Council, JPD, CWL, Youth Group, Family Group and Faith Events Team) to identify priorities and enable detailed planning.	All	Gather information to populate a draft plan from various Ōtari Parish ministry groups.
42	Development of detailed Parish plan	PPC to develop ToR for one parish and to form a committee to navigate the process of integrating into one worshipping community	All	Pending

No	Item	Action	Owner	Status as of 22 September 2025
43	Pilgrimage to Our Lady of Lourdes, Kapiti	PPC to invite all parishioners to participate in the pilgrimage. Will request input from the Liturgy Committee, and representatives of the Tongan and Filipino communities.	All	Next Liturgy Committee meeting on 23/9/25 and awaiting for the outcome. Discussion on the step path going up and those who are using wheelchair to be pushed up

#### 5. Reflection on recent Parish events and programmes:

- a. 7 September: Jubilee for Fathers
  - The prayers were lovely and the chocolates were appreciated.
- b. 7-13 September: Caritas Social Justice Week
  - The movie night and bake sale fundraising events raised \$1100
- c. 21 September: Jubilee of migrants
  - Everyone are migrants. Fr Tikoua spoke from the heart and resonated with those who were present.
- d. Feedback from the Youth Alpha programme
 

The attendees enjoyed their time together. The Tongan community has their own after church programme on Sunday and they were unable to join due to this. There is also the need for younger children and young adults (younger than 12 years and older than 18 years). Parents are invited to be involved in the Youth group meetings.

#### 6. Response to Karori Youth Strategy

Amanda received an email from S Dobbie for volunteer help and/or with some funding support for a youth drop-in centre in Karori. It was acknowledged that Ōtari Parish Youth doesn't have any financial support and provided by the adults who are involved in running it. A consensus decision was made that Ōtari Parish don't have the resources both financial and volunteers to support the youth drop-in centre in Karori.

#### 7. Upcoming faith events

- a. 5 October: St Teresa's Feast Day
  - A multicultural celebration is planned, in which representatives of all cultures within our parish community are warmly invited to share cultural items or performances with our whole community.
  - The following items have been organised: 3 cultural items and Filipino and/or Tongan community item
- b. 18 October: Pilgrimage to Our Lady of Lourdes, Kapiti
  - i. Will collaborate with the Liturgy Committee, and request the input of the Tongan Community who annually make pilgrimage to Our Lady of Kapiti to determine the optimal structure for our parish pilgrimage.
  - ii. Will encourage car-pooling among parishioners, particularly invite STM community to participate, and plan to share a meal together during the pilgrimage day. The Tongan community plans to go to Queen Elizabeth II park for a picnic afterwards.

- iii. Plan to begin the pilgrimage together at St. Teresa's in prayer, and then travel to Kapiti
- iv. Those with wheelchair will find it quite challenging to go up.
- c. 18 October: Closing Mass for Cardinal McKeefry School  
Celebration will start from 3 pm at school with final mass at 6 pm at St Thomas More Church, Wilton.
- d. 22-31 October: 10 day Rosary devotion  
Liturgy committee's input on how the 10 day event will take place. Each day a different group lead the Rosary in 2024.

7. Formation of organising committee for 'One Place of Worship':

- a. Project name  
This is led by Benny Tau'Alupe & finance committee and parish office.
- b. Call for volunteers  
We will be praying for the process and ask Liturgy committee to include it in the Prayer of the Faithful.

8. Confirm action points from meeting: see below.

No	Item	Action	Owner	Status as of 22 September 2025
44	Project name	A blurb will be drafted to be read at mass & prayer to be included in the Prayer of the Faithful	Chris	Pending
45	Karori Youth Strategy	A response will be provided to S Dobbie regarding Ōtari Parish's position.	Amanda	Pending

9. Date of next meeting: Monday 20 October 2025, 7 PM start.

**Note Taker Roster – 2025**

PPC Meeting	Note Taker
27 January	Adri
24 February	Myrna
24 March	Amanda
28 April	Chris
26 May	Myrna
23 June (combined TBC)	Catherine
04 August	Amanda
25 August	Amanda
22 September	Adri
20 October	
24 November	
15 December (combined)	Catherine

Note: PPC Chair is responsible for coordinating and producing the meeting pack and agenda.