



ŌTARI PARISH PASTORAL COUNCIL MEETING MINUTES

Date and time - 7pm, Monday 25th May 2026

Venue - St Teresa's Church Presbytery

Attendance:

Present: Fr. Joy, Des Tiller, Kiko Tu'amoheloa, Adri Widyanto, Peter Wood,

Apologies: Myrna Umali, Chris Orsman, Patricia Lynch, Amanda Russell-Kleiner, Neville Braganza, Catherine Vernon

1. Opening prayer and welcome– Chair welcomed the group and led the joint Prayer to the Holy Spirit
2. Confirm note taker – Peter Wood
3. With minor amendment to the attendees, Minutes from the last meeting of the PPC (20 April 2026) and the Combined Meeting of the PPC And PFC (29 April 2026) were approved.
4. Outstanding actions from previous meeting – see table below.

No	Item	Action	Owner	Status
50	Resolutions and TOR on the closure of St Thomas More	Still waiting for FC approval. Des to contact Benny. Agreed to send it out as a draft, with comments coming back to the PPC. Peter to use it this Sunday at STM meeting.	Des	Closed
52	Draft Parish Plan	Some updates, new info., small statements, from Family Group etc. Peter suggested putting something about STM closure under Stewardship. Add PPC and FC to Stewardship list. Put OCIA under Faith Formation banner.	Des	Des updated – awaiting redesign (wheel format)
53	Q&A for STM closure	Peter has new material and will have draft ready soon. In meantime, use TOR. General strategy: be reasonably open and not commit to anything. Peter to go through scenario and let STM community know that we are meeting 12 th April.	Peter	Closed
54	Final Mass date for STM	Confirmed for Sunday 30 August 4pm with Archbishop Paul as Chief Celebrant	Fr Joy	Date confirmed by the Transition Committee. Closed

No	Item	Action	Owner	Status
57	First Friday Masses and adoration of the Blessed Sacrament	Put sign-up sheet on website.	Fr Joy/ Office/ Liturgy Committee	Closed
58	Areas of Focus for the Parish	Agreed that we need more people involved, the need to keep parish community vibrant. Focus on growth.	All	Ongoing – more volunteers required
59	Basic Brief from Building Committee	Des has provided a basic brief which we can go forward with.	Chris	Closed.

5. **Reflection on recent Parish events and programmes:** brief discussion.
 - a. **24 May – Pentecost Sunday.** Very good attendance at both the Vigil and the Mass at St Teresa's. Refreshments and the support of committee members support was appreciated
 - b. **Called by Name Vocations Campaign 2026.** Disappointing that very little response

6. **Events for June and early July:**
 - a. **04, 11, 18 and 25 June – Scripture Group:** Noted low attendance
 - b. **05 June – Adoration of the Blessed Sacrament**
 - c. **07 June – Corpus Christi – The Most Holy Body and Blood of Christ.**
 - d. **07 June – Sacrament of First Holy Communion:** 4 Communicants
 - e. **21 June –** Agreed to sound-out the STM Community to host Mass that day (9.30am) in honour of St Thomas More Feast Day 22 June. The sole Mass that day
 - f. **29 June – Saints Peter and Paul, Apostles**
 - g. **5 July – JPD fund raiser movie night (Penthouse), tickets \$25, movie is The Christophers**

7. **Update from the St Thomas More Transition Group –** Peter provided a summary, which is appended. The STM Transition Committee is very efficient and focussed on what is required and making that happen.

8. **Update from the Building Committee –** While the Building Committee was meeting concurrent to the PPC meeting, Chris had given the Chair a brief update that the Committee was making good progress on the brief for the St Teresa's renovation.

9. **Preparation for the Parish AGM 14 June 2026 –** Des requested advice and feedback from the last AGM. It was agreed that this coming meeting there would be brief reports from the following groups: PPC (incl. an update on the Parish Plan), PFC, Transition

Committee, Building Committee, Youth Group, Liturgy Team, and also brief on the approach, consultation process and timeline for the potential change to the Sunday Mass time following the closure of STM.

10. **Proposal from JPD group for the PPC to take over membership with the Living Wage Movement (attached).** The Committee was uncertain about what was required and by whom. This was deferred pending further information Peter would obtain.
11. **Confirm action points:** see table below.
12. **Date of next meeting**– Monday, 22 June 2026, 7pm.

Distribution

Fr Joy Thottankara		Adri Widyanto
Amanda Russell-Kleiner	Chris Orsman	Des Tiller
Myrna Umali	Falakiko Tu'amoheloa	Neville Braganza
Patricia Lynch	Peter Wood	
Benny Tau'Alupe	Catherine Vernon	Otari Parish Office

PPC Open Actions

No	Item	Action	Owner	Status
52	Draft Parish Plan	Some updates, new info., small statements, from Family Group etc. Peter suggested putting something about STM closure under Stewardship. Add PPC and FC to Stewardship list. Put OCIA under Faith Formation banner.	Des	Des to update
58	Areas of Focus for the Parish	Agreed that we need more people involved, the need to keep parish community vibrant. Focus on growth.	All	Ongoing

Note Taker Roster – 2026

PPC Meeting	Note Taker	Notes
26 January	Myrna	<ol style="list-style-type: none"> 1. PPC Chair is responsible for producing the agenda and meeting pack. 2. Volunteers: Adri, Amanda, Chris, Kiko, Myrna, Neville, Patricia and Peter.
23 February	Amanda	
16 March	Chris	
29 April (combined)	Catherine	
25 May	Peter	
14 June (AGM)	Treena Tiller	
22 June		
20 July		
24 August		
21 September		
19 October		
23 November		
14 December (combined)	Catherine	

Summary of the Transition Committee Activities for PPC May PPC meeting

Key Dates

- **Friday, July 17 2026, 6 pm,**
During the Season of Matariki, there will be a memorial liturgy to remember and give thanks for those from the St Thomas More community who have died. This will be followed by a potluck/BYO meal. Tea and coffee will be available.
- **Saturday, 29 August 2026, 11am until approximately 5pm**
All are invited to the church for some quiet reflection time. There will be tea and coffee available in the lounge and a chance for a casual chat while you look at the photos and memorabilia. From 3pm, there will be organised opportunity to share and listen to stories.
- **Sunday, 30 August, 4pm – final Mass led by Archbishop Paul Martin**
This will be followed by light refreshments

Current Activities

- Publication of key dates and call for memorabilia in the Parish Newsletter and Welcom.
- Designing and preparation of invitations to the final Mass.
- Preparation for the final Mass including checking the requirements of the Archbishop.
- A detailed inventory has been prepared. There is consideration of how items will be disposed of including what St Teresa's needs. Efforts are being made to find the providence of some particular items, especially those donated by former parishioners.
- Plans for a book of memories which can be ordered and paid for by those interested.
- Organisation of details of events such as catering, and logistics.
- A list of people who want to carry on their Ministry at St Teresa's has been by Sandra made and will be sent to the Liturgy Committee.
- Liturgy committee to organise a celebration of one Parish at St Teresa's on the week after St Thomas More closes.

Thursday 28 May, 5.15pm at St Thomas More Lounge