



## ŌTARI PARISH PASTORAL COUNCIL MEETING Minutes

**Date: 7pm, Monday, 28<sup>th</sup> April 2025**

**Venue: St Teresa's Church Presbytery**

Attendance:

Present: Fr Joy, Fr Tikoua, Des Tiller, Kiko Tu'amoheloa, Myrna Umali, Adri Widyanto, Chris Orsman, Neville Braganza and Amanda Russell-Kleiner

Absent: Evelina Fa'Amausili

1. Welcome; Opening prayer was prayed by Neville.
2. Confirm note taker (Chris)
3. Apologies: None. Minutes from the last meeting were accepted as true and correct.
4. OUTSTANDING ACTIONS - see table below.

### OUTSTANDING ACTIONS

No	Item	Action	Owner	Status as of 28 April 2025
24	Understanding of the insurance cover on a high level	Provide high level insurance option(s) to PPC and Finance Committee members	Benny	Benny will come back on the inclusions/ exclusions of the Material Damage cover
30	Meeting with the different ministry groups	Des will draft a little blurb to thank them and invite them to present to PPC; this will be integrated into the AGM, inviting ministry groups to bring forth their proposals within the framework of the parish plan	Des	On hold until post-AGM
37	Draft Parish Plan	Des to send copies to the Liturgy team and Finance Committee	Des	The draft parish plan will be forwarded to the finance committee for their meeting next week.
38	Recruit new PPC members	Announcements to be made at STM after Mass seeking two representatives from the Wilton community.  A second announcement seeking members to be made at the AGM.	Des	Pending

5. Reflection or update on recent Parish events and programmes:
  - a. **Jubilee of sick and healthcare workers** – A very good service, all the oil/salt packs taken up.
  - b. **Parish Lenten One Day Retreat** – Forty parishioners attended and there was plenty of food available.
  - c. **Easter celebrations** – A busy programme with a feeling that the liturgies were special. The Youth Stations were very well done.
  - d. **Anzac Day mass** – A good service. Only one ex-serviceperson attended.
  - e. **Jubilee of people with disabilities / Divine Mercy** – A very good mass. Well done Liturgy, Youth and Music Groups!
6. Upcoming faith events:
  - a. 1 May to 12 June – Life in the Spirit Seminar: 20 enrolments so far.
  - b. 11 May - Mothers' Day: Jubilee of Mothers: some discussion here. In the past, CWL has done flowers. Suggestion that youth could practice a song for after Mass. But we could have difficulty in getting the youth to arrange this. Agreed that it is too late for youth to organise and the schools are out of contention. Suggestion of flowers from JPD; special blessing for mothers; fathers to bring a plate.
  - c. 18 May – Ōtari Parish AGM: cf (7) below.
  - d. 25 May - World Children's Day: Jubilee of Children: some discussion on this. Do we tie in with the Cathedral? Youth Group planning a children's event after Mass? Check this with Liturgy Group. Agreed to encourage parents (schools) to bring children.
  - e. 28 May - Catholic Schools Day: not on our roster, leave with Liturgy Committee and schools.
  - f. 8 June - Parish Anniversary - Combined Mass: cf below.
  - g. 8 June - Pentecost Sunday: Jubilee of Cultures: both on the same day. Lead by Liturgy Committee, to arrange readers and prayers of the Faithful. Big morning tea after 10 am Mass.
  - h. 22 June - First Holy Eucharist 10am Mass: Liturgy Committee to handle.
7. Draft agenda for Parish AGM:
  - a. Finance Committee Chair to outline the planned parish budget and priorities for parish expenses
  - b. PPC Chair to outline the high-level parish plan
  - c. Planned giving programme: Initiative to be outlined for parishioners at Parish AGM so all receive a clear understanding of the pressures on parish finances, and are encouraged to share resources.
  - d. Other Parish groups invited to outline their projects for 3 minutes; we reach out to chairs of different groups, to reflect on year past and year ahead. JPD. Liturgy Committee. Passionist Family Groups. CWL. Faith Events Team. Youth Group.
  - e. Invitation for parishioners to consider volunteer opportunities.

8. Confirm action points from meeting: see below.

No	Item	Action	Owner	Status as of 28 April 2025
1	Other Parish Groups, AGM	Reach out to different groups to invite to AGM to outline their projects.	ALL	To be done.

9. Date of next meeting: Monday 26 May 2025, 7 PM start.

#### **Note Taker Roster – 2025**

PPC Meeting	Note Taker
27 January	Adri
24 February	Myrna
24 March	Amanda
28 April	Chris
26 May	Myrna
23 June (combined TBC)	
28 July	
25 August	
22 September	
20 October	
24 November	
15 December (combined)	Catherine

Note: PPC Chair is responsible for coordinating and producing the meeting pack and agenda.